

Northwoods USBC Directors Meeting Minutes

Hodag Steakhouse & Lanes
1843 N. Stevens St.
Rhineland, WI 54521

October 29, 2017

2:00 PM

Agenda Item #1: Call to Order. President Alice Sturzl calls the meeting to order at 2:00 PM. She adds “Election of Secretary Until July 31” as agenda item #2 with corresponding changes to other agenda item numbers. **Motion by Jo Waltenberg, seconded by Sharon Cline to accept the agenda with the proposed changes. All say aye. Motion carried (7-0).**

Agenda Item #2: Election of Secretary Until July 31. Jo Waltenberg nominates Dave Sadenwasser as secretary until July 31. Mike Bourcier seconds. Jim Grebner asks if the would cause his removal from the Board. The President responds that it will not. Jo Waltenberg states that the Secretary will now be part of the Executive Committee. The President calls for nominations three times. **Motion by Jim Grebner, seconded by Sharon Cline, to close the nominations and elect Dave Sadenwasser as the secretary by unanimous ballot. Six aye, one nay (Dave Sadenwasser). Motion carried (5-1).**

Agenda Item #3: Roll Call. Present: Alice Sturzl; Mike Bourcier; Sharon Cline; Jim Grebner; David Sadenwasser; Jo Waltenberg. Excused: Mackenzie Bourcier; Sue Soderberg; Jimmy Tagalos. Guest: Matt Outman

Agenda Item #4: Approval of Agenda with Flexibility. In addition to changes noted above, the President makes the following changes: Add subline “Expense Vouchers” to Financial Report; Table “Tournament Committee” discussion under Association Committees until the Tournament Committee meeting; change Agenda Item #11 to “Letters of Resignation” and add closed session. Change “letter” to “letters” under #10 and will be done under closed session. **Motion by Dave Sadenwasser, seconded by Jo Waltenberg, to approve the agenda with the proposed changes. All say aye. Motion carried (6-0).**

Agenda Item #5: Minutes from Previous Meeting. **Motion by Jo Waltenberg, seconded by Sharon Cline, to accept the edited minutes as presented. All say aye. Motion carried (6-0).**

Agenda Item #6: Financial Report. The President presents the financial report spreadsheet provided by Jim Tagalos. Discussion regarding potential number of bowlers, it is estimated that there will be approximately 400 total. Discussion regarding adjustments to account balances. \$15 per bowler will be moved from savings to checking to accommodate automatic withdrawals and operations in order to limit transfers. \$1846.84 came from merged association funds. \$268.90 is for Bowling to Beat Cancer and is not counted towards the Association balance. An additional \$1800 will be retained to offset future potential fee increases. Activities will have to be evaluated and reprioritized until finances are stabilized. Jim Tagalos moved \$750 to the youth account, which will be changed to \$465. \$7848.90 will be placed in checking. \$1577.94 is actual monies which came in from associations. Account balances are \$9,421.16 combined. Mike Bourcier will take care of all account transfers. The President authorizes Mike Bourcier to begin process of removing Jim Tagalos from all Association accounts. Discussion regarding potential requirements from credit union. Matt Outman asks about discrepancy with Land o’ Lakes Tuesday Night Ladies membership dues. Mike Bourcier responds that he will look into issue once Jim Tagalos provides the sanction cards. The President gives the above report and recommendations from the Finance Committee. **Motion by Dave Sadenwasser, seconded by Sharon Cline, to accept the financial and**

finance committee reports. All say aye. Motion carried (6-0). The President states that the Finance Committee will be a committee of the whole until July 31.

Agenda Item #7: United States Bowling Congress.

- Electronic Transfer Funds Authorization Agreement. The President states that she and Jim Tagalos sent the forms in, but an association number and password have still not been issued. She states that the USBC is not being helpful and the reason for the holdup is unknown at this time. Backups from Northwoods, Rhinelander, and Eagle River associations were able to be put into WinLabs and things should be ready to merge. Mike Bourcier will attempt to contact USBC to get things moving. The President thanks Mike Bourcier for all the help he has given Jim Tagalos and all he has done recently to take care of business during our extenuating circumstances and notes that bowler information changes constitute the largest portion of the work needed.
- Current and/or Up-Dated Information: A number of lane certification workshops are being held for interested associations.

Agenda Item #8: Standing Committees.

- Finance Committee: The finance committee report was given under Agenda Item #6.
- Youth Committee. Sharon Cline reports that she has 31 youth signed up in Rhinelander. Jim Grebner reports that the first Eagle River Youth League will be held on November 6 and that he expects ten youth at the most, but that five or six is more likely. He states that it will be divided between bumpers and young high schoolers. Officers are in place and finances are healthy.

Agenda Item #9: Association Committees.

- Certification Committee Chart of Tasks with Fee Schedule. Mike Bourcier presents a chart of tasks and fees, which follows the Bowling Center Inspection Manual. He describes the certification process. Fees will be as follows: Rhinelander \$111, Eagle River \$67, Land o' Lakes \$34, Wabeno \$23. The President suggests a copy of task list be sent along with an invoice to each house. Mike Bourcier will add a breakdown of how fees are computed. Jo Waltenberg recommends adding a reinspection fee to the fee schedule and suggests \$20 in accordance with USBC manual. Mike Bourcier states that lane dressing inspection will have to be done during year. The President requests that equipment be inventoried and needed pieces be identified.
Motion by Dave Sadenwasser, seconded by Jo Waltenberg to authorize a \$20 reinspection fee for two or more inspections. All say aye. Motion carried (6-0). Motion by Handsome Dave Sadenwasser, seconded by Jim Grebner, to accept the certification tasks as presented. All say aye. Motion carried (6-0).
- Tournament Committee
 - Bowling to Beat Cancer Tournament. No update.
 - Florence LaCrosse Annual Tournament. Tabled
 - Open Tournament. Tabled.
 - Youth Tournament. Tabled.

Agenda Item #10: Future Activities and/or Services for Bowlers and Leagues.

- Website for Social Media Access. Dave Sadenwasser states that Facebook and Twitter accounts have been started and Instagram will be soon. He discusses pros and cons of a number of website builders and recommends using wix.com. He notes that there will be annual fees for web hosting and development, which can be paid on an annual basis. **Motion by Jo Waltenberg, seconded**

by Jim Grebner to proceed on website development with wix.com. All say aye. Motion carried (6-0).

- Association Policy Manual. The President states that this item will be on each agenda. Certification tasks must be included. The annual meeting schedule will be added. The President provides a number of potential expense forms which can be used. Discussion regarding the various forms. It is recommended to use a form similar to the Forest County government form. The form will be included in association policy manual, most likely as an appendix.

Agenda Item #11: Letters of Resignation

Motion by Dave Sadenwasser, seconded by Sharon Cline to go into closed session to discuss letters of resignation. Roll call vote: Alice Sturzl, Aye; Mike Bourcier, Aye; Sharon Cline, Aye; Jim Grebner, Aye; Dave Sadenwasser, Aye; Jo Waltenberg, Aye. Motion carried (6-0). The Board convened into closed session at 2:58 PM. **Motion by Jo Waltenberg, seconded by Jim Grebner, to return to open session. Roll call vote: Alice Sturzl, aye; Mike Bourcier, aye; Sharon Cline, aye; Jim Grebner, aye; Dave Sadenwasser, aye; Jo Waltenberg, aye. Motion carried (6-0).** The Board reconvenes into open session at 3:22 PM. **Motion by Jim Grebner, seconded by Dave Sadenwasser, to accept the resignation of Sue Soderberg as Director #1. All say aye. Motion carried (6-0).** **Motion by Dave Sadenwasser, seconded by Mike Bourcier, to accept resignation of James Tagalos as Association Manager. All say aye. Motion carried (6-0).** **Jim Grebner nominates Matt Outman to fill vacant Director #1 position. Dave Sadenwasser seconds. He accepts. Motion by Dave Sadenwasser, seconded by Sharon Cline to close the nominations and make a unanimous appointment of Matt Outman to fill the vacant Director #1 position. All say aye. Motion carried (6-0).** **Motion by Jo Waltenberg, seconded by Sharon Cline, to hire out to fill the vacant Association Manager position and to accept applications from the community at large. All say aye. Motion carried (6-0).**

Agenda Item #12: Meeting Schedule for 2017-2018. The meeting schedule through January will be as follows:

- Special Directors Meeting: November 12, 2017, 3:00 PM at Hodag Lanes.
- Regular Directors Meeting: December 3, 2017, 4:00 PM at Hodag Lanes.
- Regular Directors Meeting: January 7, 2018, 3:30 PM at Hodag Lanes.

Agenda Item #9: Association Committees. The Committee review of forms used for the Florence LaCrosse Annual Memorial Tournament. The existing forms will be reused with necessary changes to personnel and information. Discussion of LaCrosse Tournament dates and how they affect Land o' Lakes league dates. Alice Sturzl will accept results from Wabeno. Matt Outman will accept results from Land o' Lakes. Jim Grebner will accept results from Eagle River. Sharon Cline will accept the results from Rhinelander. **Motion by Dave Sadenwasser, seconded by Jo Waltenberg to accept entry forms for the Florence LaCrosse Annual Memorial Tournament. All say aye. Motion carried (6-0).** The Tournament Committee meeting will be moved to the November 12, 2017 special meeting.

Agenda Item #13: Adjournment. **Motion by Mike Bourcier, seconded by Sharon Cline, so adjourn. Five say aye, one say nay (Dave Sadenwasser). Motion carried (5-1).** Meeting adjourned at 3:54 PM.