

Northwoods USBC Association Special Directors Meeting Minutes

Hodag Steakhouse & Lanes
1843 N. Stevens St.
Rhineland, WI 54501

September 23, 2018

2:00 PM

Agenda Item #1: Call to Order. The President calls the meeting to order at 2:08 PM.

Agenda Item #2: Roll Call. **Present:** Alice Sturzl, President; Mike Bourcier, Vice-President; Sharon Cline; Jim Grebner; Dave Sadenwasser; Jo Waltenberg. **Absent:** Matt Outman. **Others Present:** None.

Agenda Item #3: Approval of Agenda with Flexibility. The President adds subheading “Preparation of Audit Form” to Agenda Item #5, and a subheading of “Association Awards Clarification” to Agenda Item #18. **Motion by Jo Waltenberg, seconded by Jim Grebner, to approve the agenda with changes. All say aye, motion carried (6-0).**

Agenda Item #4: Minutes from Previous Meetings. **Motion by Mike Bourcier, seconded by Sharon Cline to accept the July 23, 2018 and August 6, 2018 meeting minutes. All say aye, motion carried (6-0).**

Agenda Item #5: Financial Report. Mike presents the bank balances. Due to circumstances and the number of Association Manager resignations during 2018 the annual financial report is a work in progress. **Preparation of Audit Forms.** The President disbursed sample audit forms. She recommends using a hybrid with the top paragraph from the former women’s association audit forms and four signature lines. Discussion regarding audit forms and requirements. **Motion by Jo Waltenberg, seconded by Dave Sadenwasser use the President’s suggestion coupled with a balance sheet and the 990 information for the finance committee to review and approve in October. All say aye, motion carried (6-0).** The agenda will have to be sent specially to Jim Beiler and Jenny Jaske to alert them that they need to attend for the Audit Committee portion of the October meeting.

Agenda Item #6: USBC. There are no new reports from the USBC. The USBC has notified the Association that all centers have been certified.

Agenda Item #7: Memo of Resignation. The President presents an e-mail of resignation from the Association Manager. **Motion by Dave Sadenwasser, seconded by Mike Bourcier, to accept the resignation of the Association Manager. All say aye, motion carried (6-0).**

Agenda Item #8: Adjournment to Closed Session. **Motion by Sharon Cline, seconded by Jo Waltenberg to adjourn to closed session. Roll call vote:**

Alice Sturzl -	Aye
Mike Bourcier -	Aye
Sharon Cline -	Aye
Jim Grebner -	Aye
Dave Sadenwasser -	Aye
Jo Waltenberg -	Aye

All say aye, motion carried (6-0).

Agenda Item #9: Closed Session. The Board adjourns into closed session at 2:31 PM.

Agenda Item #10: Return to Open Session. **Motion by Jim Grebner, seconded by Jo Waltenberg, to return to open session. Roll call vote**

Alice Sturzl -	Aye
Mike Bourcier -	Aye
Sharon Cline -	Aye
Jim Grebner -	Aye
Dave Sadenwasser -	Aye

Jo Waltenberg - Aye

All say aye, motion carried (6-0). The Board returns to open session at 2:54 PM.

Motion by Jim Grebner, seconded by Mike Bourcier to appoint Dave Sadenwasser as the Interim Association Manager while retaining his directorship. Jo Waltenberg suggests the motion be amended to include that the Board actively search for a permanent Association Manager. **Jim Grebner amends his motion to include that the Board actively search for a permanent Association Manager. Mike Bourcier seconds amendment.** Discussion regarding potential sources of an Association Manager. **All say aye, motion carried (6-0).**

Agenda Item #11: Officers and Board of Directors. Motion by Jo Waltenberg, seconded by Sharon to table appointment of Youth Director in order to continue the search. All say aye, motion carried (6-0).

Agenda Item #12: 500 Tournament. There is no update on the upcoming 500 Tournament.

Agenda Item #13: League Meetings. Discussion on attendance and happenings at league meetings.

Agenda Item #14: Standing Committees. Finance & Auditing: Will meet on October 21, 2018 to perform the Audit.

Youth: Youth leagues have begun in Rhinelander. Once the high school and middle school bowling schedules are released, the Youth Tournament will be scheduled.

Agenda Item #15: Association Tournaments. The President hands out the proposed tournament rules developed by Jim Grebner. Jim explains the proposed tournament rules and discusses the rules for couples leagues bowlers participating in singles tournaments. Mike Bourcier recommends to finalize the proposed rules and vote on them at the October meeting.

Agenda Item #16: Association Committees. Certification: All houses are certified and accepted by USBC. All houses have issues to be addressed for next year. Certification invoices will be sent to the houses soon. Discussion regarding taping requirements. The appointment of members to the Certification Committee is tabled to a later date. **Tournament:** The appointment of members to the Tournament Committee is tables until later date.

Agenda Item #17: Draft of Association Policy Manual. The draft of the Association Manual is currently being developed and will be disbursed to the Board at a later date.

Agenda Item #18: Future Activities and/or Services for Bowlers and Leagues. Hall of Fame/Recognition Program: Discussion regarding the future creation of a Hall of Fame or recognition program. The President will present the forms used by the women's association at a future meeting.

Association Awards Clarification: Questions have arose form League Secretaries regarding award minimums. Discussion. No minimum was set. Bowlers must have 12 games in this season or an established average from last year to receive awards, but bowlers can receive awards beginning Week 1.

Other: Next month, the formation of a Nominating Committee and a timeline for spring elections should be discussed.

Agenda Item #19: Meeting Schedule. The next meeting will be held on Sunday, October 21, 2018 at 3:00 PM at Hodag Lanes in Rhinelander.

Agenda Item #20: Adjournment. Motion by Mike Bourcier, seconded by Sharon Cline, to adjourn. All say aye, motion carried (6-0).

Minutes reflect the recorder's notations and are subject to approval by the appropriate board or committee.