

Northwoods USBC Association Audit Subcommittee Meeting Minutes

Hodag Steakhouse & Lanes
1843 N. Stevens St.
Rhinelander, WI 54501

October 21, 2018

2:30 PM

Agenda Item #1: Call to Order. The President calls the meeting to order at 2:35 PM.

Members Present: Alice Sturzl, President; Mike Bourcier, Former Interim Association Manager; Sharon Cline; Jim Beiler. **Members Absent:** None. **Others Present:** Donna Beiler; Jim Grebner; Dave Sadenwasser, Interim Association Manager.

Agenda Item #2: Review Financial report for 1 August 2017 through 31 July 2018. Mike Bourcier presents the financial report to the Committee. The Committee investigates discrepancies in the Audit Report using the assembled financial documentation. **Motion by Jo Walternberg, seconded by Sharon Cline, to accept an adjustment of \$190 to the Tournament Income. All say aye, motion carried (4-0).**

Agenda Item #3: Sign Audit Report Form. **Motion by Jo Waltenberg, seconded by Sharon Cline to accept the adjusted financial report and sign the audit report form. All say aye, motion carried (4-0).**

The Committee members sign the audit report form.

Agenda Item #4: Input on Set-up of Future Financial Reports. The Committee requests that all transactions are reconciled and supporting documentation provided for future audits.

Agenda Item #5: Adjournment. The President adjourns the meeting at 3:52 PM.

Minutes reflect the recorder's notations and are subject to approval by the appropriate board or committee.